

## **SSASECQ – Step-by-step instructions on using the Schedule Section Query form**

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1. Select the form **SSASECQ** by double-clicking in the Course Ref Number (**CRN**) field in the **SSASECT** form, or type **SSASECQ** in the **Direct Access** field and press **Enter**.
2. You are now in query mode. Enter your search criteria
  - **Enter** the Subject Code, Course Number, etc.
  - Execute your query (**F8**). *(If you navigated to **SSASECQ** from **SSASECT**, double-click on the required record to return the **CRN** to form **SSASECT**).*

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For **MORE INFORMATION** on this form see the General “How –To” at [www.is.mcgill.ca/minerva](http://www.is.mcgill.ca/minerva)