How to query Section Information (SSASECQ)

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SSASECQ is a query form used primarily for identifying the CRN for one or many sections of a course. The form can be accessed using the Direct Access field or by clicking the drop arrow to the right of the CRN field in the key block of SSASECT. Queries can be formulated using any of the fields simply by entering the appropriate data and/or wildcard character and then executing the search command.

Initiating a query

From the key block of SSASECT, clicking the drop arrow for the CRN field

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Term: 200709 ▼   CRN: [ ] ▼

will open the form SSASECQ. Two records will display but you will only enter

Term	Part of Term	Registration From	Registration To	CRN	Block Schedule	Subject	Course	Section	Section Status	Campus

Course/Section Title	Schedule Type	Instructional Method	Duration	Unit

Link	Cross List	Reserved Seats	Long	Syllabus	Comments	Enrollment: Maximum [ ] - Actual [ ] = [ ]
						Waitlist: Maximum [ ] - Actual [ ] = [ ]

data in fields of the first record (highlighted in red).

Query Example   A search for all sections under the subject heading of Anatomy could be found by entering the subject code (ANAT or ANA%) in the subject field.

In this example the query was initiated from the key block of SSASECT where the term (200709) had been entered, so the term was forwarded into the query form. An execution of this query would then yield the following result:

All fields with available data are then populated for each record that matched the criteria set out in the search. Searches can be performed based on combinations of any of the fields. Obviously, the more criteria input, the greater the restrictions on matching results. In this case, there are more than two records, as indicated by the scroll bar handle's size. This example represents a broad search, but adding a course number would have restricted the results further, as would cross list codes, link codes schedule types, etc.

Queries initiated from another form	If the query is initiated from another form, Double clicking on any record will return that record to the originating form. In the example above, this would return the CRN number 762 to the key block of SSASECT where the query was initiated. If SSASECT was opened using Direct Access, then the search results cannot be returned to any other form automatically.
Additional queries	A query using SSASECQ can also be initiated from the Section number field of SSASECT by double clicking in this field. This can be useful if you wish to

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Term: 200709 ▼   **CRN:** 762 ▼

Section Details

Subject:	ANAT ▼ Anatomy & Histology	CEU Indicator:	N
Course Number:	214 ▼ **Title:** Systemic Human Anatomy	Credit Hours:	.000 OR 3.000
			3.000
Section:	001 ▼		
Cross List:	▼	Billing Hours:	.000 OR 3.000
Campus:	1 ▼ Downtown		3.000
Status:	A ▼ Active	Contact Hours:	
Schedule Type:	A ▼ Lecture		
Instructional Method:	A ▼ Lecture	Lecture:	
Integration Partner:	A ▼ WebCT Vista		
Grade Mode:	▼	Lab:	
Session:	▼		
Special Approval:	▼	Other:	
Duration:	▼		
Part of Term:	1 ▼ 04-SEP-2007 ▦ 04-DEC-2007 ▦ 13	Link Identifier:	A1
	First Last	Attendance Method:	▼
Registration Dates:	▦ ▦ 🔳	Weekly Contact Hours:	
Start Dates:	▦ ▦	Daily Contact Hours:	
Maximum Extensions:	0	☑ Print ☑ Voice Response and Self-Service Available	
		☑ Gradable ☐ CAPP Areas for Prerequisites	
☐ Long Title	☐ Comments ☐ Syllabus	☐ Tuition and Fee Waiver	

find the related sections of one you are currently viewing, and likewise, for finding the appropriate section number to use when creating a new section. In either case, the Subject and Course fields will automatically be populated and the search can then be executed.