

HOW TO MAINTAIN TEST SCORES AND PRE-REQUISITE RESTRICTIONS IN BANNER SIS  
**Schedule Pre-requisite & Test Score Restrictions Form (SSAPREQ)**

General:

The *Schedule Pre-requisite & Test Score Restrictions Form* is used to maintain the test scores and pre-requisite restrictions at the Schedule level.

Check List:

Before you proceed, you must have the following information:

- ❖ Term Code
- ❖ Course Reference Number

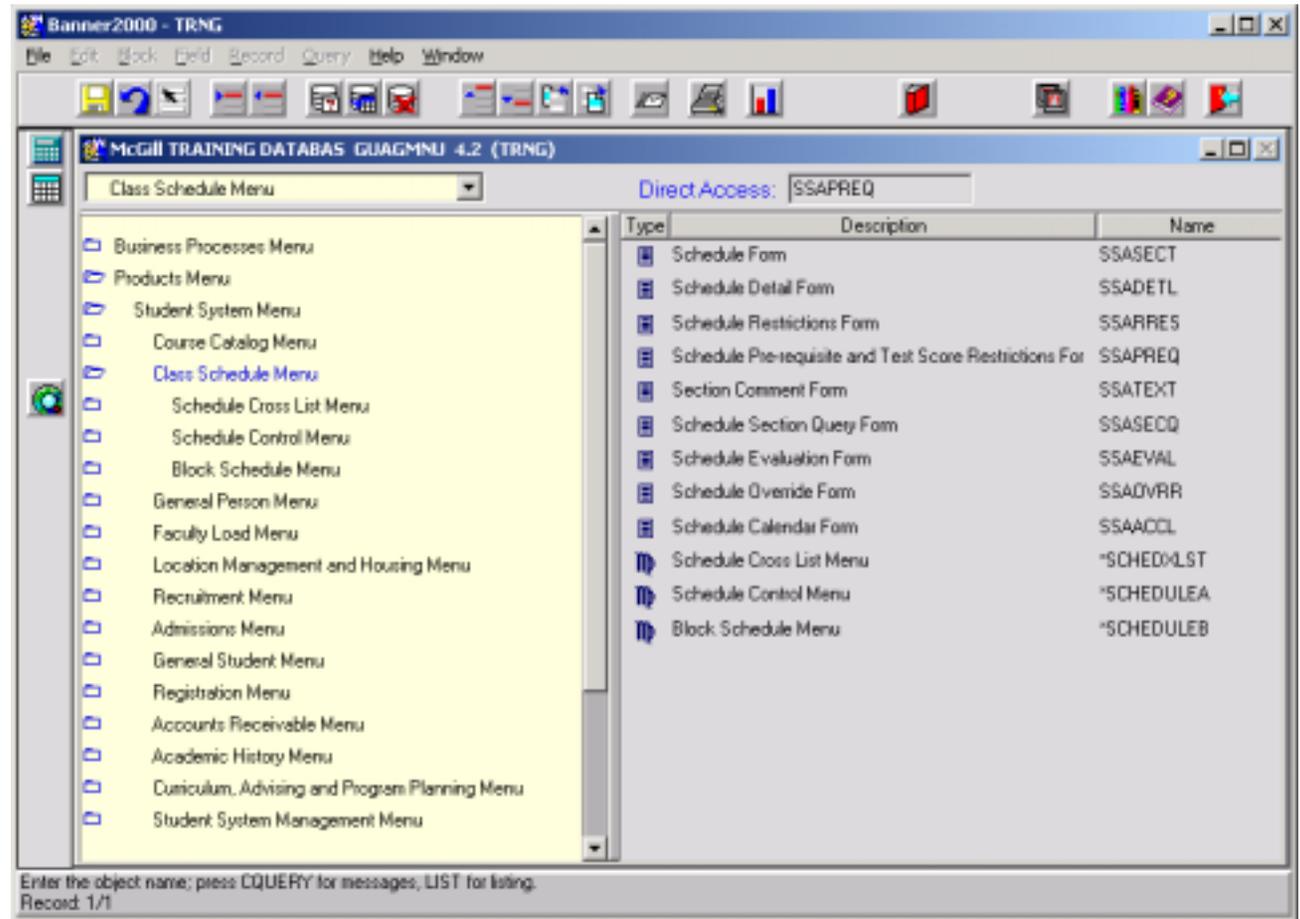
**Remember:** The bottom left of the form displays errors and warnings. This area is referred to as the auto-hint line and should be consulted if you are experiencing any problems. Even if you are not experiencing difficulties you should always keep an eye on this bar, especially if you are updating fields, as it provides important information such as warnings and errors that do not necessarily block your progress.

## Accessing the "Schedule Pre-requisite & Test Score Restrictions Form" (SSAPREQ)

Type the name of the form **SSAPREQ** in the Direct Access field.  
(OR)

Use the Menu Selection:

- 1) Access Products Menu
- 2) Select Student System Menu
- 3) Select Class Schedule Mode
- 4) Select **Schedule Pre-requisite & Test Score Restrictions Form (SCAPREQ)**



The adjacent screen will appear:

**Note:** Numbers have been added to the adjacent form to help find and identify the different fields. These numbers correspond to the table below, which defines or explains each field's purpose.

In the table below, text inside {} brackets refer to Banner functions that are performed with buttons, menu items, or keystrokes.

The screenshot shows a software window titled "Banner2000 - TRNG" with a menu bar (File, Edit, Block, Field, Record, Query, Help, Window) and a toolbar. The main window is titled "Schedule Pre-requisite and Test Score Restrictions Form SSAPREQ 4.3 (TRNG)". On the left is a yellow "Options" sidebar. The main form area contains the following fields:

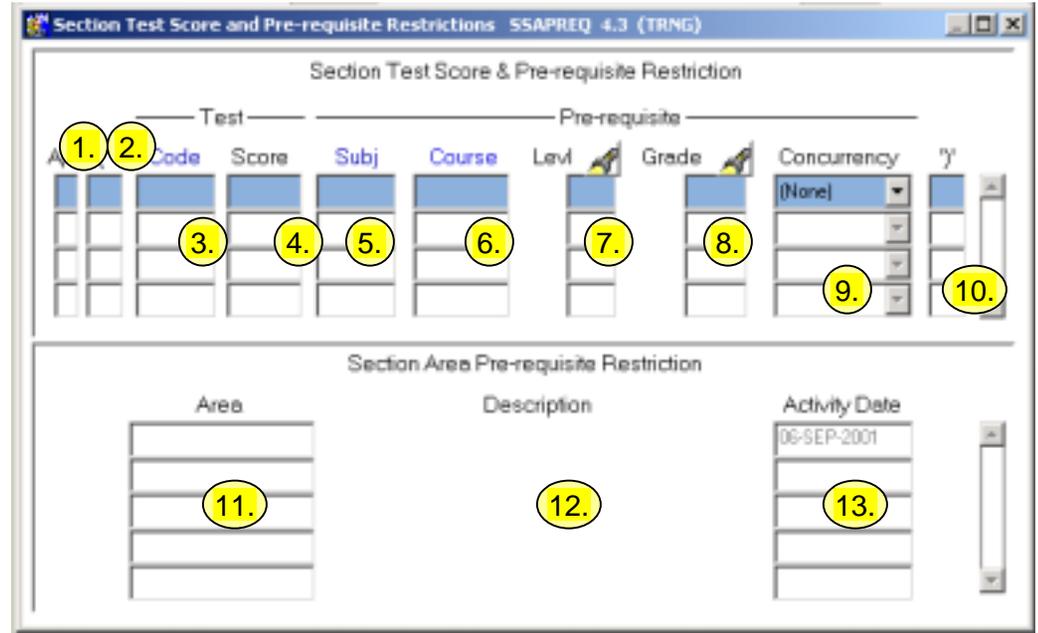
- Term:  (1)
- Course Ref. Number:  (2)
- Section Information section containing:
  - Subject:  (3)
  - Course Number:  (4)
  - Section Title:  (5)
  - CAPP Areas for Pre-requisites:  (6)

At the bottom of the window, it says "CRN; Press COUNT QUERY HITS for valid CRN. Record: 1/1".

Req'd	#	Field	Action	Reaction	Explanation/Description	Related Documentation
✓	1.	Term			Effective term code of the pre-requisite information.	Validation Table referenced: <a href="#">Term Validation Table (STVTERM)</a> .
✓	2.	Course Ref Number			Course Reference Number (CRN).	Form referenced: <a href="#">Schedule Section Query Form (SSASECQ)</a>
✓			Proceed to the <b>Next Block</b> by clicking the			

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Documentation</i>
			icon, or by pressing Ctrl + Page Down on your keyboard.			
<b>Section Information:</b> Decides whether test score & pre-requisite restrictions or area restrictions are effective for the section.						
	3.	Subject			Subject of the course. Display only.	
	4.	Course Number			Course number pertaining to the subject. Display only.	
	5.	Section Title			Section Title. Display only.	
	6.	CAPP Areas for Pre-requisites			This flag indicates whether CAPP areas <i>or</i> existing pre-requisite and test score restrictions are in effect for the term and course section on this screen. The possible values are blank or ticked (= ON). Display only.	
✓			Proceed to the <b>Next Block</b> by clicking the icon, or by pressing Ctrl + Page Down on your keyboard.			

**Section Test Score & Pre-requisite Restriction:** An infinite list of tests scores and pre-requisite restrictions can be specified in this portion of the screen. If several restrictions are required, connectors (A = and, O = or) and brackets are used to refine the definition of these requirements.



Req'd	#	Field	Action	Reaction	Explanation/Description	Related Documentation
	1.	A/O			Use A for AND, O for OR, blank for no connector.	
	2.	(			Use '(' or blank, as needed. Note that parenthesis may be stacked; however, all opening brackets must be closed.	
	3.	Code			This is the code used to identify the test required.	Validation form referenced: <a href="#">Test Code Validation Form (STVTEC)</a>
	4.	Score			The minimum test score the student must receive to meet the requirement.	
	5.	Subj	Enter 4 letter subject code.		Subject area of the course pre-requisite requirement.	Validation form referenced: <a href="#">Subject Validation Form (STVSUBJ)</a>

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Documentation</i>
	6.	Course	Enter 5 character course number.		Course number for the course pre-requisite requirement.	List referenced: <a href="#">Existing Subject/Course Query for Pre-requisites Validation Form</a>
	7.	Levl			Must be blank or a valid course level found in table TVLELV. It is used in conjunction with the minimum grade.	Form referenced: <a href="#">Grade Code Maintenance Form (SHAGRDE)</a>
	8.	Grade			The minimum grade required. Default is	Form referenced: <a href="#">Grade Code Maintenance Form (SHAGRDE)</a>
	9.	Concurrency			<p><b>Y</b> = YES to indicate that the pre-requisite course can be taken concurrently with the course specified in the key area. If concurrency is allowed, a pre-requisite requirement will be considered met if the pre-requisite course exists on the student record (in either academic history or in registration for the same term) and has not been graded yet. However, if the pre-requisite course is taken in the same term and has already been graded, the minimum grade checking will be performed.</p> <p><b>N</b> = NO and (NONE) both have the same meaning.</p>	
	10.	)			Use ')' or blank, as needed. Note that parenthesis may be stacked.	
✓			Proceed to the <b>Next Block</b> by clicking the icon, or by pressing Ctrl + Page Down on your keyboard.			

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Documentation</i>
<b>Section Area Pre-requisite Restriction:</b> This portion of the screen is used to enter complex course pre-requisite restrictions.						
	11.	Area			Area Code. Use this field to specify an unlimited number of Areas to fulfil; if more than one area is indicated, the requirements of all listed areas will be applied.	
	12.	Description			Area Description.	
	13.	Activity Date			Date the record was added or updated.	