

HOW TO QUERY TEST SCORE & PRE-REQUISITE RESTRICTIONS IN BANNER SIS Catalog Pre-Requisite & Test Score Restrictions Form (SCAPREQ)

General:

The *Catalog Pre-Requisite & Test Score Restrictions form* is used to query the test scores and pre-requisite restrictions at the Catalog level.

Typical Users of this form:

Check List:

Before you proceed, you may need the following information:

- ❖ Course subject
- ❖ Course number
- ❖ Term being queried

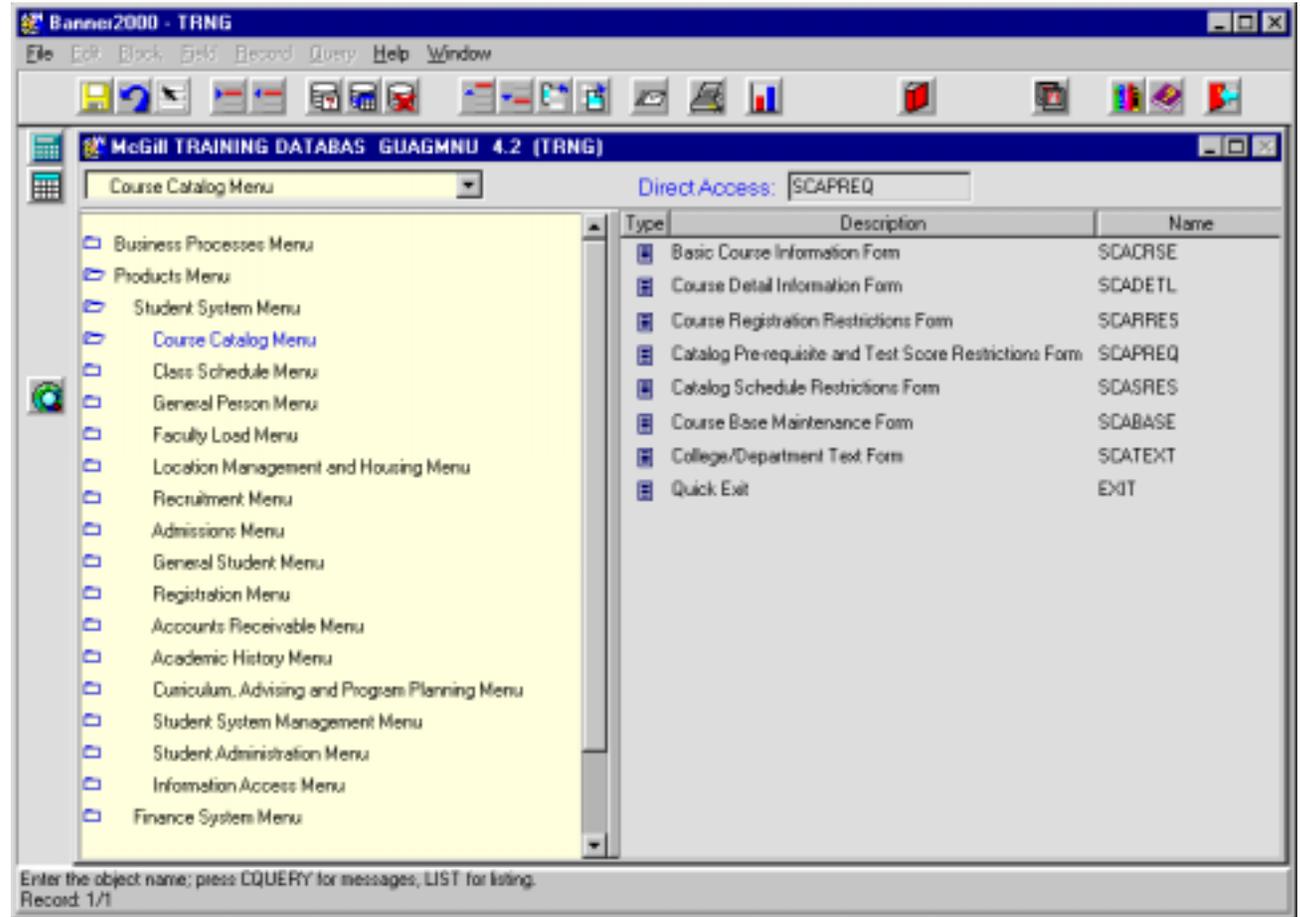
Remember: The bottom left of the form displays errors and warnings. This area is referred to as the auto-hint line and should be consulted if you are experiencing any problems. Even if you are not experiencing difficulties you should always keep an eye on this bar, especially if you are updating fields, as it provides important information such as warnings and errors that do not necessarily block your progress.

Accessing the "Catalog Pre-requisite & Test Score Restrictions Form" (SCAPREQ)

Type the name of the form SCAPREQ in the Direct Access field.
(OR)

Use the Menu Selection:

- 1) Access Products Menu
- 2) Select Student System Menu
- 3) Select Course Catalog Menu
- 4) Select Catalog Pre-requisite & Test Score Restrictions Form (SCAPREQ)



The adjacent screen will appear:

Note: Numbers have been added to the adjacent form to help find and identify the different fields. These numbers correspond to the table below, which not only describes what a user needs to enter in each individual field but also defines or explains the field's purpose.

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Forms</i>
✓	1.	Subject	Enter valid subject code, or {Search} for code by double clicking in field.		Subject of the course.	Validation Table referenced: Subject Validation Table (STVSUBJ)
✓	2.	Course	Enter valid course code, or {Search} for code by double clicking in field.		Course numbers. Valid course numbers are 3 (single term courses) or 5 characters (spanned courses) in length.	

Req'd	#	Field	Action	Reaction	Explanation/Description	Related Forms
✓	3.	Term	Enter valid term code, or {Search} for code by double clicking in field.		Term code. Codes consist of the calendar year and month when that term normally commences. For example, the term code for Fall 2002-2003 will be 200209 (year 2002, month 09 September). Winter 2002-2003 will be 200301 (year 2003, month 01 (January)) Summer 2003 will be 200305 (year 2003, month 05 (May)).	Validation Table referenced: Term Code Validation Table (STVTERM)
✓			Proceed to the Next Block by clicking on the Next Block icon in your toolbar or by pressing Ctrl + Page down on your keyboard.			
	4.	From Term			Term for which the course was first approved with these characteristics.	Validation Table referenced: Term Validation Table (STVTERM)
	5.	Maintenance			Cannot be used in query mode.	
	6.	To Term			Default is 999999 (End of Time) unless the course has been retired as of a specific term or a change of pre-requisite data was entered.	Validation Table referenced: Term Validation Table (STVTERM)
	7.	Course Title			Course title.	Form referenced: Basic Course Information Form (SCACRSE)
	8.	CAPP Areas for Pre-requisites			CAPP stands for the "Curriculum and Program Planning" module in Banner. CAPP Areas are used for pre-requisite checking when the pre-	

Req'd	#	Field	Action	Reaction	Explanation/Description	Related Forms
					requisite requirements are more complicated than can be handled by form SCAPREQ.	

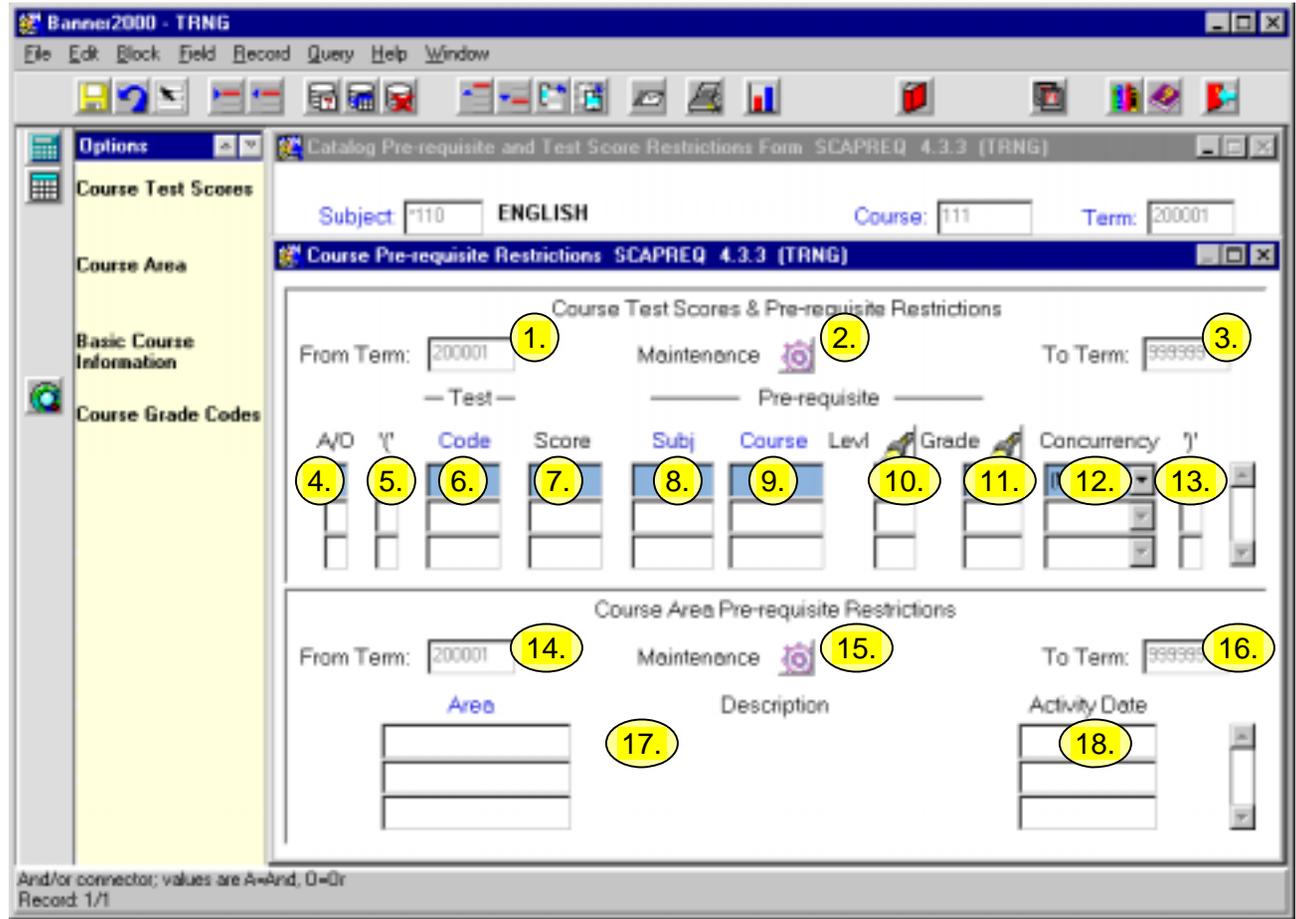
Course Pre-requisite Restrictions Window

This window contains two sections.

The top section displays the “simple” Course Test Scores and Pre-requisite Restrictions.

The bottom section called Course Area Pre-requisite Restrictions displays more complicated pre-requisite restrictions.

Only one of the sections is considered by the system, depending on the value of the CAPP Areas flag. If the CAPP Areas flag is ON (checked) the more complicated pre-requisite restrictions indicated at the bottom of the screen will apply; otherwise if the CAPP Areas flag is left blank, the “simple” Test Scores and Pre-requisite Restrictions at the top of the screen will apply.



Req'd	#	Field	Action	Reaction	Explanation/Description	Related Forms
					Course Test Scores & Pre-requisite Restrictions: Displays a list of tests scores and pre-requisite restrictions. If several restrictions are required, connectors (A = and, O = or) and brackets are used to refine the definition of these requirements.	

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Forms</i>
	1.	From Term			Term for which the course was first approved with these characteristics.	Validation Table referenced: Term Validation Table (STVTERM)
	2.	Maintenance			Cannot be used in query mode.	
	3.	To Term			Default is 999999 (End of Time) unless the course has been retired as of a specific term or a change of course data was entered.	Validation Table referenced: Term Validation Table (STVTERM)
	4.	A/O			Connector. Defines the connection between multiple pre-requisite/test score entries. A – and O – or	
	5.	'('			Open bracket. Brackets are used to group restrictions.	
	6.	Code			Test Code. Code used to identify the test required.	Validation Table referenced: Test Code Validation Table (STVTEC)
	7.	Score			Test Score. Minimum score the student must receive to meet the requirement.	Validation Table referenced: Test Code Validation Table STVTEC
	8.	Subj			Course Subject Code. Subject area of the course pre-requisite requirement.	Validation Table referenced: Subject Validation Table STVSUBJ
	9.	Course			Course Number. Course number for the course pre-requisite requirement.	
	10.	Levl			Course level.	Grade Code Maintenance Form (SHAGRDE) Validation Table referenced: STVLEVL

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Forms</i>
	11.	Grade			Minimum Grade. Minimum grade required to meet the pre-requisite requirement.	Grade Code Maintenance Form (SHAGRDE)
	12.	Concurrency			Y = YES indicates that the pre-requisite course can be taken concurrently with the course specified in the Key Block. N = NO and (NONE) have the same meaning according to the help information.	
	13.	')'			Open bracket. Brackets are used to group restrictions.	
✓			Proceed to the Next Block by clicking on the Next Block icon in your toolbar or by pressing Ctrl + Page down on your keyboard.			

Course Area Pre-requisite Restrictions: This section displays complex course pre-requisite restrictions. These restrictions are created as "AREAS" within the CAPP (Curriculum and Program Planning) module in Banner.

	14.	From Term	Defaults from the Key Block. Can be changed by using the Maintenance button.		Term for which the course was first approved with these characteristics.	Validation Table referenced: Term Validation Table (STVTERM)
	15.	Maintenance			Cannot be used in query mode.	
	16.	To Term			Defaults to 999999 (End of Time) unless the course has been retired as of a specific term or a change of course data was entered.	Validation Table referenced: Term Validation Table (STVTERM)
	17.	Area/Description			CAPP Area and description.	Form referenced: CAPP Area Library Form SMAALIB
	18.	Activity Date			System generated date based on addition of a CAPP Area.	

