How to Query Payroll Information
Using the Form NHIDIST

1. Select the form **NHIDIST** from the **Finance Fast Track Menu** on the Main Menu or type **NHIDIST** in the **Direct Access** field and hit **Enter**.

2. **Tab** to the **Fund** field and enter your **Fund**.

3. Click on the **Next Block** icon or, use **Ctrl-Page Down** if you prefer using your keyboard.

4. You can either **Enter** more **Search Criteria** in the field of your choice (**Remember** to use the **Wild Card Symbol %**), or press **F8** to get **All** the payroll information on your **Fund**.

For **More Information** on this form see the Form Documentation