

HOW TO SET-UP VBS ACCESS RULES IN BANNER SIS Value-Based Security Access Rules Form (GOABACR)

General:

The *Value-Based Security Access Rules* form is used to define sets of Access Group Rules. Access group rules are assigned to Access Groups. A user receives access permissions based on the Access Group Rules assigned to the Access Group the user is associated with.

Remember: The bottom left of the form displays errors and warnings. This area is referred to as the auto-hint line and should be consulted if you are experiencing any problems. Even if you are not experiencing difficulties you should always keep an eye on this bar, especially if you are updating fields, as it provides important information such as warnings and errors that do not necessarily block your progress.

Accessing the "Value-Based Security Access Rules Form" (GOABACR)

Type the name of the form **GOABACR** in the Direct Access field.

The adjacent screen will appear:

Note: Numbers have been added to the adjacent form to help find and identify the different fields. These numbers correspond to the table below, which defines or explains each field's purpose.

In the table below, text inside {} brackets refer to Banner functions that are performed with buttons, menu items, or keystrokes.

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Documentation</i>
✓	1.	Object			VBS object code and description. Object the rules are being created for. McGill uses COURSE and SECTION for Catalog/Schedule VBS, and PIDM for admissions VBS.	Form referenced: Value-Based Security Object Code Validation Table (GTVVOBJ) .
✓			Proceed to the {Next Block}			

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<p>Object Rules Dates: This block is used to indicate whether an access rule is active. It is also used to maintain the access rule effective and expiration dates. Once an access rule is associated with an access group on the Value-Based restricted Users Form (GOAVUSR), no changes are allowed to the access rules.</p>						
	2.	Sequence #			<p>Sequence number. System generated. The user can scroll through the sequence numbers using the scroll bar on the right of the screen.</p> <p>Note: The sequence numbers are spread across all the objects, therefore when you scroll through some of the numbers do not appear because they belong to another object.</p>	
	3.	Active ?			<p>Active indicator. Checked = active Unchecked = inactive</p> <p>Note: The access Rule cannot be activated until at least one row of Secured Items/Item Values is entered.</p>	
✓	4.	Effective Date			<p>Required field. Current date is system generated however this can be changed to a different date.</p>	
	5.	Expire Date			<p>This field is optional but can be entered if the access privileges granted by the Access Rule should expire on a known date.</p>	
✓			{Save} the record.			
✓			Proceed to the {Next Block}.			

<i>Req'd</i>	<i>#</i>	<i>Field</i>	<i>Action</i>	<i>Reaction</i>	<i>Explanation/Description</i>	<i>Related Documentation</i>
<p>Secured Items/Values: This block is used to define the combinations of secured items and secured values appropriate for the Access Rule. Note: <i>The access Rule cannot be activated until at least one row of Secured Items/Item Values is entered.</i></p>						
✓	6.	Secured Items		Double click in this field to display a list of valid secured items.	List of VBS items secured under the VBS object. They are defined as entries in the Value-Based Security Application Codes Form (GTVVAPP) with a Type of <i>R (Rules)</i> .	List referenced: VBS Items
	7.	Item Description		Default in with secured items code.	Description associated with the secured items code. Display only.	
✓	8.	Item Value		Click on the flashlight to display a list of valid secured item codes.	Value for a secured item within the access rule. . If several values should be secured for the same secured item, a different row of information is required for each value/item combination.	
✓			After adding appropriate Secured Items and Item Values, return to the Object Rules Dates block and make the Access Rule active by clicking in the checkbox.	The Access Rule can now be attached to an Access Group using the Value-Based Security Access Group Maintenance form (GOASEGC) .		
✓			{Save} the record.			