# Aid Fund Code Naming Convention

The BSAC (**B**anner **S**tudent **A**id for **C**anada) Aid Fund Code consists of ten characters.  In order to assist with Aid Fund selection for Institutional Awards, some characters have been given specific meaning.

The **first** character is the type of award (e.g. Scholarship, Bursary, Loan, etc) that the Aid Fund represents.

*Current first character defined values*:

| | |
|---|---|
| A | Athletics |
| B | Bursary |
| C | Certificate |
| E | Employment |
| F | Fellowship |
| L | Loan |
| O | Other |
| P | Prize |
| R | Research Award |
| S | Scholarship |
| T | Travel |

| | |
|---|---|
| X | Generic[1] |
| Z | Custom[2] |

The **second** through **seventh** characters represent the Finance Fund Code (e.g. 210771, 226106).

The **eighth** character represents the Program Stage and, in case of R and W, whether the award is renewable.  *Current eighth character defined values:*

| | |
|---|---|
| C | In-**C**ourse |
| E | **E**ntrance (Non-Renewable) |
| V | Con**v**ocation |
| | |
| R | Entrance (**R**enewable) |
| W | In-Course (Rene**w**able) |

The **ninth** and **tenth** characters represent one-up sequence[3] numbers, used to further distinguish variants of a same Aid Fund Code or when there is an organization change.

## Specific/Named Aid Fund Codes
*Some currently defined examples:*

| | | |
|---|---|---|
| B205268C00 | Anonymous Bursaries in Law | [UNIV:BURS:INCR:NR] |
| B205605E00 | Killam Bursary | [UNIV:BURS:ENTR:NR] |
| | | |
| S200854C00 | ANTJE GRAUPE PRYOR AWARD | [UNIV:SCHL:INCR:NR] |
| S206001R00 | Irwin-Brennan Scholarships | [UNIV:SCHL:ENTR:R4] |

If you want to create an Aid Fund Code for a non-renewable 'Keyfitz Entrance Scholarship' the following code would be created:  **S226106E00.**  "S" for Scholarship; 6-digit finance fund number; "E" for Entrance.

The 'D'Arcy M Doherty Bursaries' (in-course and entrance, non-renewable) would be coded as follows: **B201432C00** and **B201432E00** respectively.

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[1] Aid Fund Codes starting with **X** are **generic** aid funds (characters 2-10 are free-form)
[2] Aid Fund Codes starting with **Z** are **custom** aid funds (characters 2-10 are free-form)
[3] A sequence usually starts at 0 and is incremented by +1 each iteration.  After 9, use A, B, C, etc. (except for I, L and O to avoid confusion)

Aid_Fund_Code_Naming_Convention.doc

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**Generic Aid Fund Codes**

Currently at McGill, students do not apply for "specific/named" awards but apply for generic financial aid (entrance scholarship, bursary, loan, etc.). It is therefore necessary to create "generic" non-disbursable aid fund codes which are then split/assigned to disbursable "specific/named" awards.

To easily identify these "generic" aid funds it has been decided that the **first** character would be represented by the letter "**X**", with the remaining nine characters being user defined (free-form).

*Some examples*:

- **1st char of aidtype/_/Prov or 'Area'/ pgmstage/aidtype** abbreviated if awarded by constituency
  - X_ON_ENSCH   Generic Ontario Entrance Scholarship
  - X_OS_ENBUR   Generic Overseas Entrance Bursary
  - X_QC_ENSCH   Generic Quebec Entrance Scholarship
  - X_US_ENBUR   Generic USA Entrance Bursary

- **1st char of aidtype/_/pgmstage/aidtype** (if no splitting by constituency)
  - X_INCRBURS   Generic In-Course Bursary
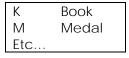  - X_INCRLOAN   Generic In-Course Loan


**Customized Aid Fund Codes**

There may be cases whereby for "specific/named" awards you wish to deviate from the standard coding convention noted above. In this instance, it is recommended that the code be prefaced with the letter "Z".

This will be used primarily for Fee Deferrals, some examples are:

Z_FD_GA_AB   Fee Deferral based on aid from AB
Z_FD_GA_BC   Fee Deferral based on aid from BC
Z_FD_GA_MB   Fee Deferral based on aid from MB
Z_FD_GA_NS   Fee Deferral based on aid from NS

It has also been decided that the "2nd" character in customized Aid Fund Codes for non-disbursable awards would be defined as the follows:

| | |
|---|---|
| K | Book |
| M | Medal |
| Etc… | |

For example, the Governor General medals (Gold for graduate studies and Silver for undergraduates) do not have a fund code since the medals are provided by the Governor General's office. The first 2 characters would be 'ZM' and characters 3-10 are free form. These could possibly be coded as:

ZMGGG Governor General Gold Medal
ZMGGS Governor General Silver Medal