

myLab Modules (New Web Version) - CHEM User Overview

Module	Menu item (if applicable)	Used for...
Waste Pickup		<ul style="list-style-type: none"> Requesting a waste pick-up by recording the contents of containers OR by selecting your entire inventory in one-click (NEW) Editing or deleting a waste pick-up with the status “Not Completed”
Safety Inspections	Uncorrected Inspection Violations	<ul style="list-style-type: none"> Responding to an inspection violation for a lab or fume hood
	Inspection History	<ul style="list-style-type: none"> Viewing completed lab or fume hood inspections
Inventory	Inventory	<ul style="list-style-type: none"> Viewing a listing of chemicals in your inventory (current, disposed, by lab location...) Updating # of Containers and Container Size for an item in the inventory grid view Adding chemicals from non-MMP purchases to your current inventory Removing a chemical from your inventory Activating a removed chemical NEW – adding a disposed chemical back to your current inventory listing Sharing/unsharing chemicals in your inventory Searching/viewing all (NEW) shared chemicals from the inventory of other CHEM PIs within your Department + requesting a chemical transfer (NEW) Transferring your inventory between your labs NEW Viewing Safety Data Sheets (SDS) Viewing chemical inventory reports
	Requisitions	<ul style="list-style-type: none"> Adding chemicals ordered from MMP to your inventory Removing a single item/ALL displayed items (NEW) from the listing of Current Open POs
	Chemical Inventory Transfer Approval NEW	<ul style="list-style-type: none"> Approving/denying a chemical transfer request
Placards		<ul style="list-style-type: none"> Editing lab information cards (LIC) Printing lab information cards (LIC)
PI Overview NEW		<ul style="list-style-type: none"> Viewing information about permits, training, lab/room maps (<i>if available</i>), and inspection violations

User Guides are available in the [IT Knowledge Base](#).