From: IT Announcements

Bcc:

Subject: FINAL REMINDER | DERNIER RAPPEL - ACTION REQUIRED | ACTIONS À PRENDRE: McGill"s call pilot

**Date:** Tuesday, June 27, 2023 10:09:40 AM

Attachments:

La version française suit.

This is a friendly reminder that you should complete our survey concerning the decommissioning of McGill's call pilot voicemail system by June 28, 2023. If you have already completed it, thank you, and please disregard this reminder. Your participation is appreciated.

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Hello Telephone Coordinators,

Please be advised that the legacy **call pilot voicemail system** has reached **end of life** and is no longer supported.

## **Migration date:**

All users must be transitioned to Webex by July 10, 2023.

#### **Immediate action required (before June 28, 2023):**

- 1. Ensure that your users respond to this **mandatory form** *only if they have received the voicemail*.
- 2. Please fill out the mandatory form on behalf of any users who are currently out of office. As of June 28th, we will no longer be accepting survey results for the July 10th cutover.
- 3. Please ensure you read <u>FAQ</u>, which will assist you in navigating any questions or concerns that may arise.

If you have any additional questions, please do not hesitate to contact us at <u>Telephony CIA</u>.

#### **Additional references:**

- Refer to the <u>Telephone Evolution website</u>
- View the <u>self-serve documentation</u> on the Telephone Evolution website
- \* Index of Cisco / Webex telephone documentation and training

Thank you for your continued collaboration and support in this initiative.

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**Concerned this could be a phishing email?** Visit <u>www.mcgill.ca/cybersafe</u> to learn how to identify phishing scams and protect vourself.

Voici un rappel amical que vous devriez répondre au sondage concernant la mise hors service de *Call Pilot*, l'ancien système de messagerie vocale de McGill, **avant le 28 juin 2023**. Si vous y avez déjà répondu, nous vous remercions et vous prions de ne pas tenir compte de ce rappel. Votre participation est appréciée.

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Bonjour aux coordonnateurs téléphoniques,

Nous vous informons que *Call Pilot*, l'ancien système de messagerie vocale, sera mis **hors** service très prochainement.

#### Date de migration:

Tous les utilisateurs doivent **obligatoirement** commencer à utiliser Webex d'ici le **10 juillet 2023**.

## Actions à prendre immédiatement (avant le 28 juin 2023):

- 1. Assurez-vous que vos utilisateurs remplissent ce <u>formulaire obligatoire</u> uniquement s'ils ont reçu la notification par messagerie vocale.
- Soumettez un formulaire au nom de tous les utilisateurs qui sont absents actuellement.
   Nous n'accepterons aucun formulaire soumis après le 28 juin, en vue de la migration du 10 juillet.
- 3. Assurez-vous de lire la <u>FAQ</u> (en anglais seulement), qui répondra à toutes vos questions et préoccupations.

Si vous avez d'autres questions, n'hésitez pas à nous contacter par courriel à <u>Telephony CIA</u>.

### Références supplémentaires (en anglais seulement):

- Consultez le site web du projet «<u>Telephone Evolution</u>»
- Consultez la <u>documentation en libre-service</u> sur le site web du projet «Telephone Evolution»
- \* Index de la documentation et de la formation sur le téléphone Cisco / Webex

Nous vous remercions de votre collaboration et de votre soutien tout au long de cette initiative.



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**From:** IT Announcements <<u>announce.ics@mcgill.ca</u>>

Sent: Thursday, June 1, 2023 2:55 PM

**Subject:** ACTION REQUIRED: McGill's call pilot voicemail system

**Importance:** High

This is a follow-up to a message you received from McGill on May 18<sup>th</sup> concerning a change that will affect McGill's call pilot voicemail system. **If you have made the required change, please disregard this message.** 

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Hello Telephone Coordinators,

Please be advised that the legacy **call pilot voicemail system** has reached **end of life** and is no longer supported.

# Migration date

All users must be transitioned to Webex by July 10, 2023.

### **Action required before migration date**

- 1. Please ensure you read **FAQ**, which will assist you in navigating any questions or concerns that may arise.
- 2. Ensure that your users respond to this mandatory survey.

If you have any additional questions, please do not hesitate to contact us at Telephony CIA.

#### Additional references:

- Refer to the <u>Telephone Evolution website</u>
- View the <u>self-serve documentation</u> on the Telephone Evolution website
- \* Index of Cisco / Webex telephone documentation and training

Thank you for your continued collaboration and support in this initiative.

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**From:** IT Announcements <<u>announce.ics@mcgill.ca</u>>

**Sent:** Thursday, May 18, 2023 3:55 PM

**Subject:** IMPORTANT REMINDER: Goodbye Call Pilot, make way for Webex

Hello Telephone Coordinators,

Please be advised that the legacy **Call Pilot voicemail system** has reached **end of life** and is no longer supported. This means that all users **must** be transitioned to Webex by **July 10, 2023**.

Your colleagues may have reached out to you with their questions and concerns. As such, the telephony team has created an <u>FAQ</u> that will help you navigate any questions or concerns that may arise.

If you have any additional questions, please do not hesitate to contact us at Telephony CIA.

#### Additional references:

- Refer to the <u>Telephone Evolution website</u>
- View the <u>self-serve documentation</u> on the Telephone Evolution website
- \* Index of Cisco / Webex telephone documentation and training

Thank you for your continued collaboration and support in this initiative.

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